

**झारखण्ड केन्द्रीय विश्वविद्यालय, राँची**  
**CENTRAL UNIVERSITY OF JHARKHAND, RANCHI**  
**(संसदीय अधिनियम के तहत 2009 में स्थापित केन्द्रीय विश्वविद्यालय)**  
(A Central University established by an Act of Parliament in 2009)

**CUJ/ P&S/DCGP/250/2013-14/2445**

**Dated: 29/11/2013**

Sealed quotations are invited for the article enclosed in the separate sheet subject to the terms and conditions given below:

The quotation should be addressed to The Stores Officer Central University of Jharkhand, Ratu-Lohardaga Road, Brambe, Ranchi, 835202 and should reach on or before **12/12/2013**. Quotations will be opened **on 13/12/2013 at 10:30/A.M**

**TERMS AND CONDITIONS**

1. Quotations without any erasures and overwriting must be submitted in sealed cover addressed to the Stores Officer, Central University of Jharkhand, Ratu- Lohardaga road, Brambe, Ranchi- 835 205 super- scribed Tender/ Enquiry No. and the due date failing which, quotation may be ignored. Tender/ quotation should be sent through Post/ Courier/ By Hand.
2. The rate quoted should be inclusive of all packing, forwarding, sales tax, freight and insurance charges and should remain valid for our acceptance for minimum period of three months from the due date of opening of the quotations. The quotation should be CUJ consignee's site basis i.e. Central University of Jharkhand, Ratu- Lohardaga Road, Brambe, Ranchi.
3. Manufacturer's name of company of origin of materials offered must be clearly specified. Complete details of illustrated literatures/ or drawings, in original (not photocopies), if any must accompany all quotations.
4. The University will not entertain requests for revision in prices once quoted for whatever reason after the tenders are opened during the period of contract.
5. All goods must be delivered at our university at Ratu- Lohardaga Road, Brambe, Ranchi for inspection by our inspecting authority.
6. Full payment will be made within 30 days of the receipt and acceptance after inspection of supplies at destination, quotations containing different payment terms are liable to be ignored.
7. All goods must be delivered at our university at Ratu- Lohardaga road, Brambe, Ranchi (Stores & Purchase Section) free of cost after confirmed order.
8. Only Manufacturer/ Authorized dealer/ firms of repute dealing in the items listed in the quotation having experience in sale and repair/ maintenance, need apply.
9. Only latest models of items need to be quoted.
10. It should be mentioned specifically whether price quoted includes all taxes and duties. Sales tax and/ or other duties legally liable and intended to be claimed should be distinctly shown in the tender.
11. VAT/CST Registration Number and its validity should be indicated. Documentary evidences be supplied/ attached to the tender documents.

12. All rates shall be indicated both in words and figures. Where there is difference between the rates quoted in words and figures, rate quoted in words will prevail.
13. The supplier shall make delivery of the items within 30 days from the placement of the purchase order. The purchase order would be placed after assessing the requirement and hence, actual quantity may increase/ decrease.
14. All legal disputes shall be under the jurisdiction of Jharkhand High court, Ranchi.
15. The University reserves the right to accept or reject any Bid, without assigning any reason thereof. No correspondence in this regard will be entertained.

Sd/-

**Dy. Registrar  
(Purchase I/c)**

**Specifications of Diary, Calendar as are following:**

**(a) DIARY:**

- (i) Size – Royal Size
- (ii) No. of Pages to be Print : 350 single colour and 8 pages multi colour.
- (iii) Paper quality – Branded 100 GSM Maplitho.
- (iv) Cloth binding with board and logo embossing.
- (v) Quantity – 1000 nos.

**(b) CALENDAR :**

- (i) Size – Double Demy Size.
- (ii) Colour of Printing – Multi Colour
- (iii) Paper Quality – 210 GSM Art paper/ Glossy
- (iv) Top and Bottom Mounting
- (v) Quantity – 1000 nos.

**For more details of Printing, Size and other specification, you may contact University from 9:00 A.M. to 5:00 P.M. on any working day.**

Sd/-

**Dy. Registrar  
(Purchase I/c)**